



# Academic Year 2023

## Fee Schedule & Refund Policy

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Academic Year 2023 Fees Schedule & Refund Policy

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## Northrise University Academic Year (AY) 2023 Fees Schedule

### Preamble:

Traditionally, the Northrise University tuition model has been based on a students' discipline of study. From Academic Year (AY) 2020 forward, tuition fees primarily depend on the components of a given Course regardless of the faculty in which the Course is being offered. Courses will be generally categorized as classroom based (CLS), laboratory (LAB) based, clinically based (CLN), seminars (SEM), and research (RSC) based. The fees in this document apply to DAY, and Online Learning, for both Local and International students.

- **Local students** are Zambian nationals and nationals from SADC Member States.
- **International students** are all students from non-SADC Member states and countries.

### Preamble Notes:

- **All Fees in this document are quoted in Zambian Kwacha (ZMW).**  
Therefore, International students must see the currency section to correctly convert from Dollar to Kwacha before remitting any fees to Northrise University.
- **International students from SADC member states pay Zambian (Local) Fees.**
- **Fees with an asterisk (\*) are considered variable fees, implying that students may be requested to pay more or less depending on the market costs of the items in question.**
- **See Appendix Section for a full description of the Fee.**

## Tuition Fees

↔ Compulsory fees for all students that are enrolled into any course/subject.

Postgraduate Tuition Fees			
Fee Category	Local (Zambian & SADC) Students	International (Non-Zambian & Non- SADC) Students	Refundable? (Conditions Apply)
<b>Online Learning Programs</b>			
Online and Classroom-based Courses	2,750.00 per 3 Credit Course	3,650.00 per 3 Credit Course	Yes
Laboratory-based Courses	2,850.00 per 3 Credit Course	3,750.00 per 3 Credit Course	Yes
Clinically-based Courses	2,950.00 per 3 Credit Course	3,850.00 per 3 Credit Course	Yes
Class and clinically based Courses	2,850.00 per 3 Credit Course	3,750.00 per 3 Credit Course	Yes
Research Courses	7,000.00 per 6 Credit Course	7,800.00 per 6 Credit Course	Yes
Seminar Courses	1000.00 per 1 Credit Seminar	1,185.00 per 1 Credit Seminar	Yes

<b>Undergraduate Tuition Fees</b>			
<b>Fee Category</b>	<b>Local (Zambian &amp; SADC) Students</b>	<b>International (Non-Zambian &amp; Non-SADC) Students</b>	<b>Refundable? (Conditions Apply)</b>
<b>DAY Programs</b>			
Classroom-based Courses	1,825.00 per 3 Credit Course	3,100.00 per 3 Credit Course	Yes
Laboratory-based Courses	2,050.00 per 3 Credit Course	3,200.00 per 3 Credit Course	Yes
Clinically-based Courses	2,125.00 per 3 Credit Course	3,300.00 per 3 Credit Course	Yes
Class and clinically based Courses	2,025.00 per 3 Credit Course	3,200.00 per 3 Credit Course	Yes
Research Courses	3,600.00 per 6 Credit Course	6,100.00 per 6 Credit Course	Yes
Seminar Courses	575.00 per 1 Credit Seminar	730.00 per 1 Credit Seminar	Yes
<b>Online Learning Programs</b>			
Online Classroom-based Courses	1,725.00 per 3 Credit Course	2,800.00 per 3 Credit Course	Yes
Laboratory-based Courses	1,925.00 per 3 Credit Course	2,900.00 per 3 Credit Course	Yes
Clinically-based Courses	2,025.00 per 3 Credit Course	3,000.00 per 3 Credit Course	Yes
Class and clinical based Courses	1,925.00 per 3 Credit Course	2,900.00 per 3 Credit Course	Yes
Research Courses	3,400.00 per 6 Credit Course	5,500.00 per 6 Credit Course	Yes
Seminar	575.00 per 1 Credit Seminar	790.00 per 1 Credit Seminar	Yes

## Mandatory Fees

↔ Compulsory and 2023 non-refundable service fees applicable to all students. Unless explicitly stated, all fees apply for each Registration Period.

Mandatory Fees			
Fee Category	Local (Zambian & SADC) Students	International (Non-Zambian & Non-SADC) Students	Refundable? (Conditions Apply)
<b>DAY and ONLINE</b>			
Undergraduate Examination Fee	110.00 per Course	110.00 per Course	No
Postgraduate Examination Fee	220.00 per Course	220.00 per Course	No
Library Fee	80.00	80.00	No
ICT Services Fee	160.00	160.00	No
Student Council Fee	110.00	110.00	No
Registration Fee	110.00	110.00	No
Late Registration Fee	675.00	675.00	No
Transport Fee (See Note below)	Based on Course	Based on Course	No
Grade 12 Results Verification Fee	100.00 Once-Off	100.00 Once-off - Where Applicable	No

### Note

By their nature, some courses will require transport as a mandatory component. Therefore, for each course that has a transport component, a transport fee specific to that course will be added to your Mandatory Fees.

### Additional Mandatory Fees for All Nursing Students

Fee Category	Local (Zambian & SADC) Students	International (Non-Zambian & Non-SADC) Students	Year & Semester Fee Applies	Refundable? (Conditions Apply)
Medical Checkup Fee	100.00 Once-off	100.00 Once-off	Y1 (S1)	No
Lab Coat Fee (Branded)*	150.00 Once-off	150.00 Once-off	Y1 (S1)	No
Uniform Fee (2 Sets)	TBD	TBD	Y2 (S1)	No
GNC Indexing Fee*	364.00 Once-off	364.00 Once-off	Y2 (S1)	No
Health Insurance Fee	TBD per Year	TBD per Year	Y1 – Y4	No
Clinical Placement Fee (Government Pronouncement)	70.00 per week	70.00 per Week	Y2 (S2); Y3 (S2); Y4 (S2)	No
Practical Exam Fee	TBD	TBD	Y2 (S2); Y3 (S2); Y4 (S2)	No
Rural/PHC Attachment Fee (Government Pronouncement)	70.00 per Week	70.00 per Week	Y3 (S1)	No
GNC Qualifying Exam Fee	Paid by Student Directly to NMCZ	Paid by Student Directly to NMCZ	Y4	No
Manuals*	TBD Once-off	TBD Once-off	Y2 (S2)	No
First Aid Fee	TBD Once off	TBD Once-off	Y2 (S1)	No

## Other Fees

↔ Optional fees that a student may incur upon requesting a particular service:

Examination Services Fees			
Fee Category	Local (Zambian & SADC) Students	International (Non-Zambian & Non-SADC) Students	Refundable? (Conditions Apply)
<b>Other Exam Related Fees</b>			
Examination Appeal Fee	220.00 per Course	310.00 per Course	No
Exam Re-sit Fee	1,000.00 per Course	1,000.00 per Course	No
Exam Reschedule Fee	1,000.00 per Exam	1,000.00 per Course	Yes
Missed Exam	1,000.00 per Exam	1,000.00 per Course	No
Course Test Out Fee	150.00 per Course	160.00 per Course	No
Service-Learning Test Out Fee	250.00 per Course	310.00 per Course	No

Lodging (Accommodation) Fees			
Fee Category	Local (Zambian & SADC) Students	International (Non-Zambian & Non-SADC) Students	Refundable? (Conditions Apply)
<b>Semester Accommodation - (Includes Meals: Breakfast, Lunch, and Dinner)</b>			
<b>MALE DORMITORIES</b>			
16 Weeks Student Dormitory Lodging Fee	7,400.00 per Semester	12,100.00 per Semester	Yes
20 Weeks Student Dormitory Lodging Fee	7,900.00 per Semester	12,500.00 per Semester	Yes
<b>FEMALE DORMITORIES (See Appendix B for Dorm Amenities)</b>			
16 Weeks Student Dormitory Lodging Fee	7,500.00 per Semester	12,700.00 per Semester	Yes
20 Weeks Student Dormitory Lodging Fee	8,100.00 per Semester	13,000.00 per Semester	Yes
<b>Dorm Cautionary Fee</b>			
Cautionary Fee	100.00 per Semester	100.00 per Semester	No

### Note:

A student will be required to pay the **full semester amount for Accommodation** regardless of when they are permitted or ready to take up dorm occupancy.



Food Services Fees			
Fee Category	Local (Zambian & SADC) Students	International (Non-Zambian & Non-SADC) Students	Refundable? (Conditions Apply)
<b>Monthly Meal Fees for Non-Resident DAY Students</b>			
Meal Fee (Day Students)	240.00 Per Month	375.00 per Month	No

Graduation/Commencement Fees			
Fee Category	Local (Zambian & SADC) Students	International (Non-Zambian & Non-SADC) Students	Refundable? (Conditions Apply)
<b>Graduation Fee</b>			
Graduation Fee – All Programs	500.00	700.00	No
<b>Hire or Purchase of Gown Fees</b>			
Undergraduate - Hire of Graduation Gown Fee	250.00	250.00	Yes
Postgraduate - Hire of Graduation Gown Fee	350.00	350.00	Yes
Graduation Gown Purchase *	TBD	TBD	Yes

Miscellaneous Fees			
Fee Category	Local (Zambian & SADC) Students	International (Non-Zambian & Non-SADC) Students	Refundable? (Conditions Apply)
<b>Applies to Various Services</b>			
Audit Fee	70% of Course Tuition	70% of Course Tuition	Yes
Course Exemption Fee	50% of Course Tuition	50% of Course Tuition	No
Transcript Fee	75.00 per Transcript	100.00 per Transcript	No
Late Student Advising Fee	100.00 per Semester	150.00 per Semester	No
Student ID Replacement fee	50.00 per ID	50.00 per ID	No
Project Extension Fee (Ext of up to 4 weeks only)	A cumulative 5% per Week of the Project Fee	A cumulative 5% per Week of the Project Fee	No

## Enrollment Fees

Enrollment Fees			
Fee Category	Local (Zambian & SADC) Students	International (Non-Zambian & Non-SADC) Students	Refundable? (Conditions Apply)
<b>Application Fees</b>			
Undergraduate Application for Admission - All Programs	120.00	200.00	No
Postgraduate Application for Admission - All Programs	220.00	300.00	No
Undergraduate Readmission Fee - All Programs	150.00	200.00	No
Postgraduate Readmission Fee - All Programs	250.00	300.00	No
High School Cert. Verification	100.00	N/A	No
<b>Admission Fees</b>			
Pre-Undergraduate Intent to Register Fee - All Programs	700.00	880.00	No
Undergraduate Intent to Register Fee - All Programs	700.00	880.00	No
Postgraduate Intent to Register Fee - All Programs	900.00	1,110.00	No
<b>International Students Study Permit Fees</b>			
Study Permit Processing Fee	N/A	1500.00 per Application	No
Study Permit Renewal Procession Fee	N/A	TBD	No
Study Permit Immigration Application Fee	N/A	TBD	No

## Currency Exchange Rate Information

*Applies to all International Students*

Please note that all fees at Northrise University are charged in Zambian Kwacha (ZMW).

- *International students must convert the fees from Kwacha (ZMW) to Dollar (USD) before remitting any fees to Northrise University*
- *To get the US Dollar equivalent of these fees, use the prevailing rate to find the equivalent amount to remit.*
- *Please use the Bank of Zambia website ([http://www.boz.zm/\(S\(5lgpp5450hdibw55kzhuqxno\)\)/startpage.aspx](http://www.boz.zm/(S(5lgpp5450hdibw55kzhuqxno))/startpage.aspx)) to obtain the Kwacha/Dollar exchange rate that is officially recognized by Northrise University.*
- *Northrise University uses the Bank of Zambia spot exchange rate to receipt any payment.*

*Please email [accounts@northrise.net](mailto:accounts@northrise.net) if you are not sure of how to go about with the exchange rate conversion.*

## Refund Policy

### DAY & ONLINE Course Refund Policy

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Week	Course Duration						
	20 Weeks	18 Weeks	16 Weeks	12 Weeks	10 Weeks	8 Weeks	4 Weeks
Week 1	80%	80%	80%	80%	80%	80%	80%
Week 2	50%	50%	50%	50%	50%	50%	50%
Week 3	25%	25%	25%	25%	25%	0%	0%
Week 4	0%	0%	0%	0%	0%	-	-

## Intensive Courses Refund Policy

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DAY	Course Duration	
	2 Weeks	5 Days
Day 1	80%	80%
Day 2	50%	0%
Day 3	0%	

### Refund Policy Notes:

- *The Course Refund Policy also includes Online Courses that are taken in any of the course durations above.*
- *Overpayments will be credited to a student's account if they will be coming back to NU. Cash will only be given if a student decides to leave NU permanently after all the debts (if any) with the university have been settled including graduation fees if one is a graduating student.*

## APPENDIX A

### Key Words/Glossary:

The document uses several keywords and acronyms as listed below:

**Classroom-based Course Fee:** Relates to all courses where teaching takes place primarily in a classroom.

**Laboratory-based Course Fees:** Relate to all courses where teaching takes place in classrooms and laboratories. Laboratories are any scheduled (timetabled) activities that are part of the theoretical learning, e.g., computer labs, science labs (biology, chemistry, math, simulation, Moot Court).

**Clinically Based Courses:** Relate to all courses where teaching takes place in classrooms, laboratories, and clinical settings such as hospitals.

**Class and Clinical Based Courses:** Relate to all courses where teaching take place in a classroom, and at a clinical site (minus scheduled lab time)

**Research Courses:** Relate to all research projects which are taken as capstones for all Undergraduate and graduate courses

**Seminar:** Relates to all 5-day classroom-based seminars

### Fee Descriptions:

Please refer to the NU Tuition Fee Description Document to be made available on the NU Website for detailed fee descriptions.

### Tuition Fees Discounts

In an effort to make fees more affordable for its students, Northrise University offers a couple of Financial Benefits to its students. The following are the financial benefits that NU students can leverage while enrolled into a study program.

#### **7/100 Discount Benefit**

The 7/100 Discount Benefit is awarded to NU students who participate in the recruitment of new students. When a student refers a prospective student to Northrise and the prospective student successfully enrolls into a program and becomes a new student, Northrise University will reward a 5% Discount to the student that brought in another student.

A 5% reward is given for each new student brought in up until the 6 new students. On the 7<sup>th</sup> student, a 100% tuition discount is awarded.

#### **Nuclear Family Discount Benefit**

Under the Nuclear Family Discount Benefit, students from a Nuclear family are awarded 10% discount for each student in order to ease the financial pressure of the parent.

## Financial Aid

Financial Aid is available to assist **DAY and Theology students** who may have financial needs, funded by friends of Northrise, partner churches and organizations. First-year students may qualify for up to 75% financial aid while returning students may qualify for up to 100% Financial Aid.

### First-Year DAY Applicants

New Students are awarded on merit based on G12 Results in the following bands

- 75%
- 50%
- 25%

### Returning DAY Applicants

- 3.5 - 4.33 GPA = 100% Financial Aid
- 3.0 - 3.49 GPA = 75% Financial Aid
- 2.5 - 2.99 GPA = 50% Financial Aid
- 2.0 - 2.49 GPA = 25% Financial Aid

### Online Learning Theology Students

75% financial aid for the first year. FA awarded for subsequent years is based on GPA.

Contact us to find out how financial aid applies to the Online Learning structure.

### NOTES

- Students who are awarded financial aid must agree to participate in the Work-Study Program.
- Awarding of FA is based on the availability of funds. Where funds are constrained, lower percentages may be awarded.

## APPENDIX B

### Northrise University Lodging Facilities

Northrise University provides on campus boarding through two modern dormitories. The Female dorm is newly built and opened in 2019 with 120 spaces. The Male dorm is newly remodeled in 2022 and accommodates 78 students.

Following are the amenities of the Dorm Buildings

#### Bedrooms

- Each bedroom will be occupied by two students.
- Bedrooms are fitted with two built-in desks and twin beds with mattresses (beds are standard size twin)
- Each bedroom has two closets - one for each resident.

#### Common Living Spaces

- Each floor has a lounge with DSTv available, a study area, and additional sitting areas in the foyer
- Each floor has a kitchen fitted with two microwaves and a refrigerator

#### Other Services

- Food Services - Three meals daily are provided as part of the dorm fees
- Technology - Each floor has a computer lab area with wireless and Ethernet connection
- Laundry Services - There are laundry rooms on the ground floor at the far end of each wing. The laundry machines will be coin-operated.