



APA Progression Policy

Author	Northrise University School of Nursing
Approved by	Office of the Vice-Chancellor
Date of Approval	12-10-2022
Published Date	12-10-2022
Version	Final - Ver 1.0
Document Location	https://northrise.edu.zm

Copyright Disclaimer

APA Progression Policy Copyright © 2022

Northrise University

This document cannot be redistributed without prior express permission
from Northrise University

Author: Northrise University

FOR INFORMATION, UPDATES, REQUESTS AND CONTACTS

Please visit our website: <https://northrise.edu.zm/>

Email us: nuinfo@northrise.net

-

Table of Contents

1.	Introduction	5
2.	Purpose.....	6
3.	Abbreviations and Definitions	6
4.	Scope.....	6
5.	APA Academic Calendar Offering.....	6
6.	Progression Rules:	6

APA Progression Policy

1. Introduction

APA (American Psychological Association) style is mostly used to cite sources within the social sciences among the many writing styles available to academicians. Northrise University adopted the APA writing style as the official style that all students must use in their academic writing. For more information, please consult the *Publication Manual of the American Psychological Association*, (7th ed.) as the latest writing style. This policy has been designed to establish the principles and processes that govern the academic writing style progress for all programs offered at Northrise University. Academic progression is the process by which a student can advance in their program of study by meeting the academic and administrative requirements for that program.

APA101 Introduction to APA course aims to introduce students to academic writing standards. In our effort to nurture academic, personal, and professional growth, in our students, Northrise University (NU) has personal responsibility for the learning process outcomes and provides services to students that help improve their academic performance and progress. In addition, Northrise University exercises a duty of care to students who are not apt for the demands of tertiary education and guides them to explore other options that might be most appropriate to pursue. NU further ensures that students with unsatisfactory academic performance do not continue to fail indefinitely. In such a case, Academic Advising will be commenced to redirect the student to another program or back group as may be required in the program. The goal is to develop competent students who will uphold professional ethics and adhere to biblical principles.

2. Purpose

The purpose of this Policy is to provide academic progression rules for all students in the various programs. Every student is expected to meet the writing standards as prescribed in this policy and any other additional policy.

The objectives of this policy are:

- 2.1.To meet professional writing standards of as prescribed in the program and APA writing standards (7th ed.).
- 2.2.To ensure that students meet the standards of academic integrity of the program and the University.
- 2.3.To establish an administrative process to manage the APA101 Course.

3. Abbreviations and Definitions

- 3.1.APA: American Psychological Association (Academic writing style)
- 3.2.NU – Northrise University (Name of the higher education institution)
- 3.3.“P” Grade – Pass (Grade awarded to students after scoring 50% in the APA course)
- 3.4.GPA – Grade Point Average (Numeric measurement of a student’s academic performance in courses)

4. Scope

This policy applies to all students enrolled in the Northrise University programs.

5. APA Academic Calendar Offering

Offering	Offering Period	Duration
First Offering	S1 (As per Academic Calendar Dates)	10 Weeks
Second Offering	WS Block 1 (As per Academic Calendar Dates)	10 Weeks
Third offering	S2 (As per Academic Calendar Dates)	10 Weeks

6. Progression Rules:

- 5.1 **APA101 Introduction to APA** is 10 weeks online course to be offered as per APA Academic Calendar Offering. The course is offered three times a year to give an opportunity to all students to pass the course within the first year of the program.

- 5.2 APA101 carries 1 credit towards the program completion credits and students must obtain a minimum of 50% aggregation score in all quizzes and assessments to be awarded a “P” (Pass) grade. The grade is not factored into the computation of the student’s Grade Point Average (GPA).
- 5.3 APA101 is a mandatory course that must be taken by all students within the first year of the program. Students have three opportunities in which to attempt and pass the course within the first year of the program of study at Northrise University.
- 5.4 students who fail to Pass APA101 within the first year of the program will not progress to the level 2 courses because all courses after level 1 have APA101 as a pre-requisite. A student who fails to pass APA101 will be allowed to retake the course as the only course in the second year until the student passes the course.
- 5.5 Students will not be allowed to take APA101 alongside level 2 courses as per the program course path unless the program course path allows it.
- 5.6 Effective Academic Year 2023, students will be required to pay for APA101 at the rate of the Seminar cost. Financial Aid and Payment Plans are not applicable towards APA101.
- 5.7 Students who fail the course will be required to reattempt the full course, pay for it, and take all available course assessments.
- 5.8 Students will only be allowed invited to class once applicable payments are made in full.