



# Academic Year 2025

## Fee Schedule & Refund Policy

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<b>Date of Approval</b>	29 October 2024
<b>Published Date</b>	29 October 2024
<b>Version</b>	Ver 2.0
<b>Document Location</b>	<a href="https://northrise.edu.zm/tuition-aid/">https://northrise.edu.zm/tuition-aid/</a>

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Academic Year 2025 Fee Schedule & Refund Policy

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## 1 Northrise University Academic Year (AY) 2025 Fees Schedule

### Preamble

Traditionally, the Northrise University tuition model has been based on a student's discipline of study. From Academic Year (AY) 2020 forward, tuition fees primarily depend on the components of a given Course regardless of the faculty in which the Course is being offered. Courses will be generally categorized as classroom-based (CLS), online (ONL) laboratory (LAB) based, clinically based (CLN), seminars (SEM), and research (RSC) based. The fees in this document apply to DAY, Evening, and Online Learning, for both Local and International students.

- **Local students** are Zambian nationals and nationals from SADC Member States.
- **International students** are all students from non-SADC Member states and countries.

### Preamble Notes:

- **All Fees in this document are quoted in Zambian Kwacha (ZMW).** Therefore, International students must see the currency section to correctly convert from Dollar to Kwacha before remitting any fees to Northrise University.
- **International students from SADC member states pay Zambian (Local) Fees.**
- **Fees with an asterisk (\*) are considered variable fees, implying that students may be requested to pay more or less depending on the market costs of the items in question.**
- **See Appendix Section for a full description of the Fee.**

## 2 Tuition Fees

Compulsory fees for all students who are enrolled in any course/subject.

Postgraduate Tuition Fees			
Fee Category	Local (Zambian & SADC) Students	International (Non-Zambian & Non- SADC) Students	Refundable? (Conditions Apply)
<b>Online Learning Programs</b>			
Online Classroom-based Courses	2,850.00 per 3 Credit Course	3,800.00 per 3 Credit Course	Yes
Laboratory-based Courses	2,950.00 per 3 Credit Course	3,900.00 per 3 Credit Course	Yes
Clinically-based Courses	3,050.00 per 3 Credit Course	4,000.00 per 3 Credit Course	Yes
Class and clinically based Courses	2,950.00 per 3 Credit Course	3,900.00 per 3 Credit Course	Yes
Research Courses	5,700.00 per 6 Credit Course	7,600.00 per 6 Credit Course	Yes
Seminar Courses	1,000.00 per 1 Credit Seminar	1,250.00 per 1 Credit Seminar	Yes
APA Course	1,000.00 per 1 Credit Course	1,250.00 per 1 Credit Course	Yes

<b>Centre for Professional Studies Tuition Fees</b>			
<b>Fee Category</b>	<b>Local (Zambian &amp; SADC) Students</b>	<b>International (Non-Zambian &amp; Non-SADC) Students</b>	<b>Refundable? (Conditions Apply)</b>
<b>Post Graduate Programs</b>			
Classroom-based Courses	2,600.00 per 3 Credit Course	3,380.00 per 3 Credit Course	Yes
Research Courses	5,450.00 per 6 Credit Course	7,300.00 per 6 Credit Course	Yes
Seminar Courses	1,000.00 per 1 Credit Seminar	1,250.00 per 1 Credit Seminar	Yes
APA Course	1,000.00 per 1 Credit Course	1,250.00 per 1 Credit Course	Yes
<b>Undergraduate Programs</b>			
Classroom-based Courses	1,600.00 per 3 Credit Course	3,100.00 per 3 Credit Course	Yes
Research Courses	3,500.00 per 6 Credit Course	6,400.00 per 6 Credit Course	Yes
Seminar	1,000.00 per 1 Credit Seminar	1,250.00 per 1 Credit Seminar	Yes
APA Course	1,000.00 per 1 Credit Course	1,250.00 per 1 Credit Course	Yes

<b>Undergraduate Tuition Fees</b>			
<b>Fee Category</b>	<b>Local (Zambian &amp; SADC) Students</b>	<b>International (Non-Zambian &amp; Non-SADC) Students</b>	<b>Refundable? (Conditions Apply)</b>
<b>DAY Programs</b>			
Classroom-based Courses	1,976.00 per 3 Credit Course	3,328.00 per 3 Credit Course	Yes
Laboratory-based Courses	2,236.00 per 3 Credit Course	3,432.00 per 3 Credit Course	Yes
Clinically-based Courses	2,288.00 per 3 Credit Course	3,536.00 per 3 Credit Course	Yes
Class and clinically based Courses	2,184.00 per 3 Credit Course	3,432.00 per 3 Credit Course	Yes
Research Courses	3,952.00 per 6 Credit Course	6,656.00 per 6 Credit Course	Yes
Seminar Courses	600.00 per 1 Credit Seminar	1,000.00 per 1 Credit Seminar	Yes
APA Course	1,000.00 per 1 Credit Course	1,250.00 per 1 Credit Course	Yes
<b>Online Learning Programs</b>			
Online Classroom-based Courses	1,800.00 per 3 Credit Course	2,900.00 per 3 Credit Course	Yes
Laboratory-based Courses	2,080.00 per 3 Credit Course	3,120.00 per 3 Credit Course	Yes
Clinically-based Courses	2,184.00 per 3 Credit Course	3,224.00 per 3 Credit Course	Yes
Class and clinical Courses	2,080.00 per 3 Credit Course	3,120.00 per 3 Credit Course	Yes
Research Courses	3,744.00 per 6 Credit Course	6,032.00 per 6 Credit Course	Yes
Seminar	600.00 per 1 Credit Seminar	1,000.00 per 1 Credit Seminar	Yes
APA Course	1,000.00 per 1 Credit Course	1,250.00 per 1 Credit Course	Yes

### 3 Mandatory Fees

Compulsory and 2025 non-refundable service fees apply to all students. Unless explicitly stated, all fees apply for each Registration Period.

Mandatory Fees			
Fee Category	Local (Zambian & SADC) Students	International (Non-Zambian & Non-SADC) Students	Refundable? (Conditions Apply)
<b>DAY and ONLINE</b>			
Undergraduate Examination Fee	150.00 per Course	150.00 per Course	No
Postgraduate Examination Fee	250.00 per Course	250.00 per Course	No
Library Fee	100.00	100.00	No
ICT Services Fee	260.00	260.00	No
Student Council Fee	150.00	150.00	No
Registration Fee	150.00	150.00	No
Late Registration Fee	700.00	700.00	No
Transport Fee (See Note below)	Based on Course	Based on Course	No
Grade 12 Results Verification Fee	150.00 Once-Off	150.00 Once-off - Where Applicable	No

#### Note

By their nature, some courses will require transport as a mandatory component. Therefore, for each course that has a transport component, a transport fee specific to that course will be added to your Mandatory Fees.

### Additional Mandatory Fees for All Nursing Students

Fee Category	Local (Zambian & SADC) Students	International (Non-Zambian & Non-SADC) Students	Year & Semester Fee Applies	Refundable? (Conditions Apply)
Medical Checkup Fee	150.00 Once-off	150.00 Once-off	Y1 (S1)	No
Lab Coat Fee (Branded)*	TBD	TBD	Y1 (S1)	No
Uniform Fee (2 Sets)	TBD	TBD	Y2 (S1)	No
NMCZ Indexing Fee*	400.00 Once-off	400.00 Once-off	Y2 (S1)	No
Health Insurance Fee	TBD per Year	TBD per Year	Y1 – Y4	No
Clinical Placement Fee Public (Gov't Pronouncement)	70.00 per week	70.00 per Week	Y2 (S2); Y3 (S2); Y4 (S2)	No
Private	TBD	TBD		
Practical Exam Fee (OSCEs)	TBD	TBD	Y2 (S2); Y3 (S2); Y4 (S2)	No
Rural/PHC Attachment Fee (Government Pronouncement)	70.00 per Week	70.00 per Week	Y3 (S1)	No
GNC Qualifying Exam Fee	Paid by Student Directly to NMCZ	Paid by Student Directly to NMCZ	Y4	No
Manuals*	TBD Once-off	TBD Once-off	Y2 (S1)	No
First Aid Fee	TBD Once off	TBD Once-off	Y2 (S1)	No



## 4 Other Fees

Optional fees that a student may incur upon requesting a particular service:

Examination Services Fees			
Fee Category	Local (Zambian & SADC) Students	International (Non-Zambian & Non-SADC) Students	Refundable? (Conditions Apply)
<b>Other Exam-Related Fees</b>			
Examination Appeal Fee	300.00 per Course	300.00 per Course	No
Exam Re-sit Fee	1,000.00 per Course	1,000.00 per Course	No
Exam Reschedule Fee	1,000.00 per Exam	1,000.00 per Course	Yes
Missed Exam	1,000.00 per Exam	1,000.00 per Course	No
Course Test Out Fee	150.00 per Course	150.00 per Course	No
Service-Learning Test Out Fee	250.00	250.00	No

Lodging (Accommodation) Fees			
Fee Category	Local (Zambian & SADC) Students	International (Non-Zambian & Non-SADC) Students	Refundable? (Conditions Apply)
<b>Semester Accommodations</b>			
<b>MALE DORMITORIES (See Appendix B for Dorm Amenities)</b>			
16 Weeks Student Dormitory Lodging Only Fee	6,600.00 per Semester	12,600.00 per Semester	No
20 Weeks Student Dormitory Lodging Only Fee	8,250.00 per Semester	13,800.00 per Semester	No
<b>FEMALE DORMITORIES (See Appendix B for Dorm Amenities)</b>			
16 Weeks Student Dormitory Lodging Only Fee	6,960.00 per Semester	13,320.00 per Semester	No
20 Weeks Student Dormitory Lodging Only Fee	8,700.00 per Semester	13,620.00 per Semester	No
<b>Meal Plan - Accommodations (Mandatory for All Dorm Residents) (Includes Breakfast, Lunch, and Dinner)</b>			
16 Weeks Student Dormitory Meal Plan Fee	3,600.00 per Semester	3,600.00 per Semester	No
20 Weeks Student Dormitory Meal Plan Fee	4,000.00 per Semester	4,000.00 per Semester	No
<b>Dorm Cautionary Fee</b>			
Cautionary Fee	100.00 per Semester	100.00 per Semester	No

**Note:**

A student will be required to pay the **full semester amount for Accommodation** regardless of when they are permitted or ready to take up dorm occupancy.

Food Services Fees			
Fee Category	Local (Zambian & SADC) Students	International (Non-Zambian & Non-SADC) Students	Refundable? (Conditions Apply)
<b>Monthly Meal Fees for Non-Resident DAY Students</b>			
Meal Fee (Day Students)	400.00 Per Month	400.00 per Month	No

Graduation/Commencement Fees			
Fee Category	Local (Zambian & SADC) Students	International (Non-Zambian & Non-SADC) Students	Refundable? (Conditions Apply)
<b>Graduation Fee</b>			
Graduation Fee – All Programs	600.00	600.00	No
<b>Hire or Purchase of Gown Fees</b>			
Undergraduate - Hire of Graduation Gown Fee	300.00	300.00	Yes
Postgraduate - Hire of Graduation Gown Fee	400.00	400.00	Yes
Graduation Gown Purchase *	TBD	TBD	Yes

Miscellaneous Fees			
Fee Category	Local (Zambian & SADC) Students	International (Non-Zambian & Non-SADC) Students	Refundable? (Conditions Apply)
<b>Applies to Various Services</b>			
Course Audit Fee	70% of Course Tuition	70% of Course Tuition	Yes
Course Exemption Fee	50% of Course Tuition	50% of Course Tuition	No
Transcript Fee	100.00 per Transcript	100.00 per Transcript	No
Late Student Advising Fee	150.00 per Semester	150.00 per Semester	No
Student ID Replacement fee	100.00 per ID	100.00 per ID	No
Project Extension Fee (Ext of up to 4 weeks only)	250.00 per week	250.00 per week	No

Enrollment Fees			
Fee Category	Local (Zambian & SADC) Students	International (Non-Zambian & Non-SADC) Students	Refundable? (Conditions Apply)
<b>Application Fees</b>			
Undergraduate Application for Admission - All Programs	120.00	200.00	No
Postgraduate Application for Admission - All Programs	220.00	300.00	No
Undergraduate Readmission Fee - All Programs	150.00	200.00	No
Postgraduate Readmission Fee - All Programs	250.00	300.00	No
<b>International Students Study Permit Fees</b>			
Study Permit Processing Fee	N/A	1,500.00 per Application	No
Study Permit Renewal ProceSSION Fee	N/A	TBD	No
Study Permit Immigration Application Fee	N/A	TBD	No

## 5 Available Payment Plans

### 5.1 Payment Plans – Semester Format

Three Payment plans are available for the 2025 Academic Year:

#### a. Full Payment Plan (FPP)

##### 16/20 Week Semester

- Applies to both semester and block (post-graduate) programs.
- Full Payment Due at Course Registration - 100% of total tuition invoice plus mandatory fees

#### b. Half Course Payment Plan (HCPP)

##### 16/20 Week Semester

- First Payment Due at Course Registration - 50% of total tuition invoice plus mandatory fees
- Final Payment – remaining 50% of tuition invoice due by Week 7 (Mon) of the Semester

#### c. Prorated Payment Plan (PPP)

##### 16/20 Week Semester Format Only

- First Payment Due at Course Registration – 34% of total tuition invoice plus mandatory fees before the class start date
- The second payment of 33% of the total tuition invoice is due by Week 5 (Mon) of the Semester.
- Final Payment of 33% of the total tuition invoice is due by Week 10 (Mon) of the Semester.

### 5.2 Payment Plans – Block Format

A Block period runs for 7 weeks, and there are 3 periods in a semester. Semester one has block 1,2 & 3(January registration) and Semester two has block 4,5 & 6(July registration)

#### a. Full Payment Plan (FPP)

- Final Payment-100% due one week(Monday) before class start date

#### b. Block Prorated Payment Plan (BPPP)

- Payable in Six installments as indicated below:
  - i. 1<sup>st</sup> Payment-17% of Tuition invoice due one week before block 1/block 4 start date.
  - ii. 2<sup>nd</sup> Payment-17% of Tuition invoice due in week 4 (Mon) of the block 1/block 4.

- iii. 3<sup>rd</sup> Payment- 17% of Tuition invoice due one week before block 2 /block 5 starts.
- iv. 4<sup>th</sup> Payment- 17% of Tuition invoice due in week 4 (Mon) of block 2/block 5.
- v. 5<sup>th</sup> Payment- 17% of Tuition invoice due one week before block 3/block 6 starts.
- vi. 6<sup>th</sup> Payment-15% of Tuition invoice due in week 4 (Mon) of block 3/block 6.

## 6 Late Payments

Missing a payment deadline will result in the Accounts Office beginning the class discontinuation process. After the due date, the student will have a 3-day grace period (with a 5% penalty) to make full payment and not be removed from classes. If full payment due is not made within the 3-day grace period, with penalty, the student will be discontinued from classes.

## 7 Currency Exchange Rate Information

Applies to all International Students.

Please note that all fees at Northrise University are charged in Zambian Kwacha (ZMW).

- *International students must convert the fees from Kwacha (ZMW) to Dollar (USD) before remitting any fees to Northrise University*
- *To get the US Dollar equivalent of these fees, use the prevailing rate to find the equivalent amount to remit.*
- *Please use the Bank of Zambia website ([http://www.boz.zm/\(S\(5lqpp5450hdibw55kzhuqxno\)\)/startpage.aspx](http://www.boz.zm/(S(5lqpp5450hdibw55kzhuqxno))/startpage.aspx)) to obtain the Kwacha/Dollar exchange rate that is officially recognized by Northrise University.*
- *Northrise University uses the Bank of Zambia spot exchange rate to receipt any payment.*

*Please email [accounts@northrise.net](mailto:accounts@northrise.net) if you are not sure of how to go about with the exchange rate conversion.*

## 8 Refund Policy

### DAY & ONLINE Course Refund Policy

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Week	Course Duration						
	20 Weeks	18 Weeks	16 Weeks	12 Weeks	10 Weeks	8 Weeks	4 Weeks
Week 1	80%	80%	80%	80%	80%	80%	80%
Week 2	50%	50%	50%	50%	50%	50%	50%
Week 3	25%	25%	25%	25%	25%	0%	0%
Week 4	0%	0%	0%	0%	0%	-	-

### Intensive Courses Refund Policy

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DAY	Course Duration	
	2 Weeks	5 Days
Day 1	80%	80%
Day 2	50%	0%
Day 3	0%	

#### 8.1 Refund Policy Notes

- i. The Course Refund Policy also includes Online Courses that are taken in any of the course durations above.
- ii. No refund will be given to a student if the student account still has a debit balance.
- iii. Overpayments will be credited to a student’s account if they will be coming back to NU. Cash will only be given if a student decides to leave NU permanently after all the debts (if any) with the university have been settled including graduation fees if one is a graduating student.

## 9 APPENDIX A

### Key Words/Glossary:

The document uses several keywords and acronyms as listed below:

**Classroom-based Course Fee:** Relates to all courses where teaching takes place primarily in a classroom.

**Laboratory-based Course Fees:** Relate to all courses where teaching takes place in classrooms and laboratories. Laboratories are any scheduled (timetabled) activities that are part of theoretical learning, e.g., computer labs, and science labs (biology, chemistry, math, network simulation, etc.).

**Clinically Based Courses:** Relate to all courses where teaching takes place in classrooms, laboratories, and clinical settings such as hospitals.

**Class and Clinical-Based Courses:** Relate to all courses where teaching takes place in a classroom, and at a clinical site (minus scheduled lab time)

**Research Courses:** Relate to all research projects that are taken as capstones for all Undergraduate and graduate courses

**Seminar:** Relates to all 5-day classroom-based seminars

## 10 Fee Descriptions

Please refer to the NU Tuition Fee Description Document to be made available on the NU Website for detailed fee descriptions.

### 10.1 Tuition Fees Discounts

To make fees more affordable for its students, Northrise University offers a couple of Financial Benefits to its students. The following are the financial benefits that NU students can leverage while enrolled in a study program.

### 10.2 Nuclear Family Discount Benefit

Under the Nuclear Family Discount Benefit, students from a nuclear family are awarded a 10% discount for each student to ease the financial pressure on the parent.



## **11 APPENDIX B**

### **11.1 Northrise University Lodging Facilities**

Northrise University provides on-campus boarding through two modern dormitories. The Female dorm is newly built and opened in 2019 with 120 spaces. The Male dorm is newly remodeled in 2022 and accommodates 78 students.

Following are the amenities of the Dorm Buildings

#### 11.1.1 Bedrooms

- i. Each bedroom will be occupied by two students (Female Dorm), and two to four students (Male Dorm).
- ii. Bedrooms are fitted with two built-in desks and twin beds with mattresses (beds are standard-size twin).
- iii. Each bedroom has two closets - one for each resident.

#### 11.1.2 Common Living Spaces

- i. Each floor has a lounge with DSTv available, a study area, and additional sitting areas in the foyer.
- ii. Each floor has a kitchen fitted with a refrigerator.

#### 11.1.3 Other Services

- Food Services - Three meals daily are provided as part of the dorm fees
- Technology - Each floor has a computer lab area with wireless and Ethernet connection
- Laundry Services (Female Dorm Only) - There are laundry rooms on the ground floor at the far end of each wing. The laundry machines will be coin-operated.